



MEETING MINUTES

BARBARA JORDAN ELEMENTARY PTO GENERAL MEETING

DATE OF MEETING: 9/21/23 AT 5:30PM

- Meeting started at 5:35pm
- Review and approval of 8/17/23 General PTO Meeting Minutes
- Treasurer's Report – Casey Davis (Interim Report)
 - Beginning Balance on 8/1/23: \$2,647.01
 - Ending Balance on 8/31/23: \$2,084.79
 - Total Income in August 2023: \$167.79
 - Total Expenses in August 2023: \$730.01
 - Treasurer's Report presented at meeting.
 - Motion to accept/approve August 2023 Treasurer's Report completed. Motion passed.
- Review of FBISD Annual PTO/Booster Club Meeting – Pam Douglas
- Membership Update – Daidrill Fearon
 - Daidrill Fearon – Pizza Party campaign has been extended to 9/30/23. There is currently a 3-way tie between 3 classes. Membership allows voting for PTO. Become a member by visiting to bjpto.org.
- VIPS Update – Pam Douglas
 - All volunteers must have a cleared background check completed to volunteer. Most current list as of 9/13/23 was given to her by Mrs. George. Please get this done as it takes little time to process.
 - When you check-in at the front desk, please check in using Raptor at front desk for volunteers. VIPS Coordinator turns in volunteer hours to the district.
 - June volunteer hours: 26.5
 - July volunteer hours: 68.5

- August volunteer hours: 119
 - Check your emails/texts for volunteer opportunities for events.
 - VIPS Volunteers of the Month: Daidrill Fearon and Casey Davis
- Box Tops Update – Casey Davis
 - We currently have an opening for Box Tops Coordinator for anyone interested.
 - Current Box Tops Balance for BJE is \$37.50
 - Mrs. Joiner mentioned that if you refer family/friends to the Box Tops App, the school will receive \$4 per referral.
- Special Election for Open Positions and approval of appointment of officers
 - Review of BJE PTO Bylaws and reason for special election (Previous President and Treasurer Resignations/Removals)
 - Nominees and appointed positions were announced.
 - All nominees/appointees voted and approved by majority of BJE PTO Members for 2023–2024 School Year:
 - President – Pam Douglas
 - Vice-President – Daidrill Fearon
 - Treasurer – Casey Davis
 - Events Coordinator – Alicia Graves
 - The following positions are still open:
 - Secretary
 - Fundraising Coordinator
 - Upcoming Events/Needs
 - Hispanic Cultural Fashion Show – 9/22/23
 - Fall Pictures – 9/28/23
 - McDonald’s Spirit Night benefitting BJE – 10/10/23
 - Literacy Night/Trunk Or Treat – 10/26/23
- Q&A and Open Floor
 - From Mrs. Joiner – The music teacher requested to have the BJE Choir perform at the next PTO Meeting. Request was approved by PTO.

- Meeting Adjourned at 6:27pm

Next Meeting: 10/19/23 at 5:30pm – Barbara Jordan Elementary